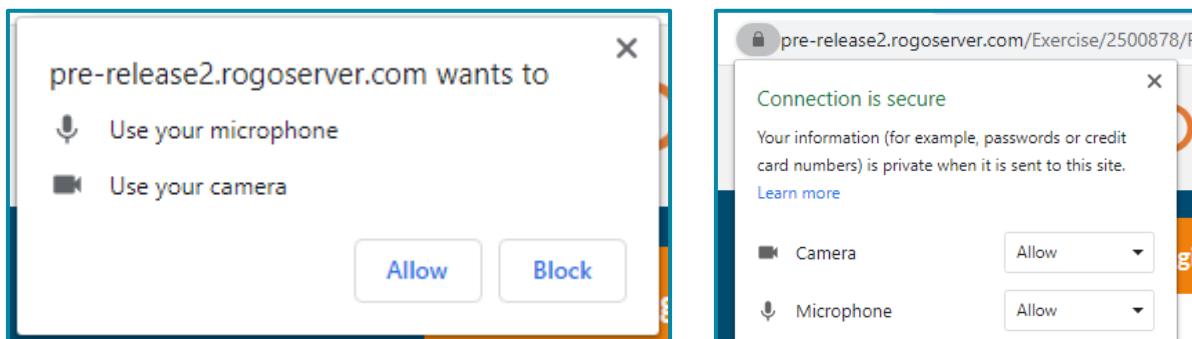


Rogo Remote Invigilation Student Guide

1. Ensure you use Google Chrome as your internet browser in order to access Rogo Remote Invigilation. The method through which you access this will be dependent on your institution.
2. Ensure that Rogo has been given permission to use your microphone and camera, if you are using the system for the first time you should get a pop-up. If you don't get a pop-up to share, click on the padlock in the URL bar and choose 'Allow' for both.



3. Ensure that you have all the necessary equipment that you need, you will see a list of these on the first set-up page. If you are facing any technical issues, you can chat to the invigilator at the bottom of the screen.

Remote Invigilation: Test Exercise

Welcome to Rogoserver powered by Rogo

Your exam only starts after you click the 'Start Exam' button at the end of the setup procedure

To take this examination the following is required:

1. Photo ID that is in date and shows your name and photograph (Passport, Photo Driving Licence, or other Government issued photo ID)
2. A webcam
3. A microphone
4. A mobile phone with iOS 11 or later, or Android 8 or later

Next Step

Student | Invigilator Chat

System: Student has joined the student chat room.

Submit

Remote Invigilation: Test Exercise

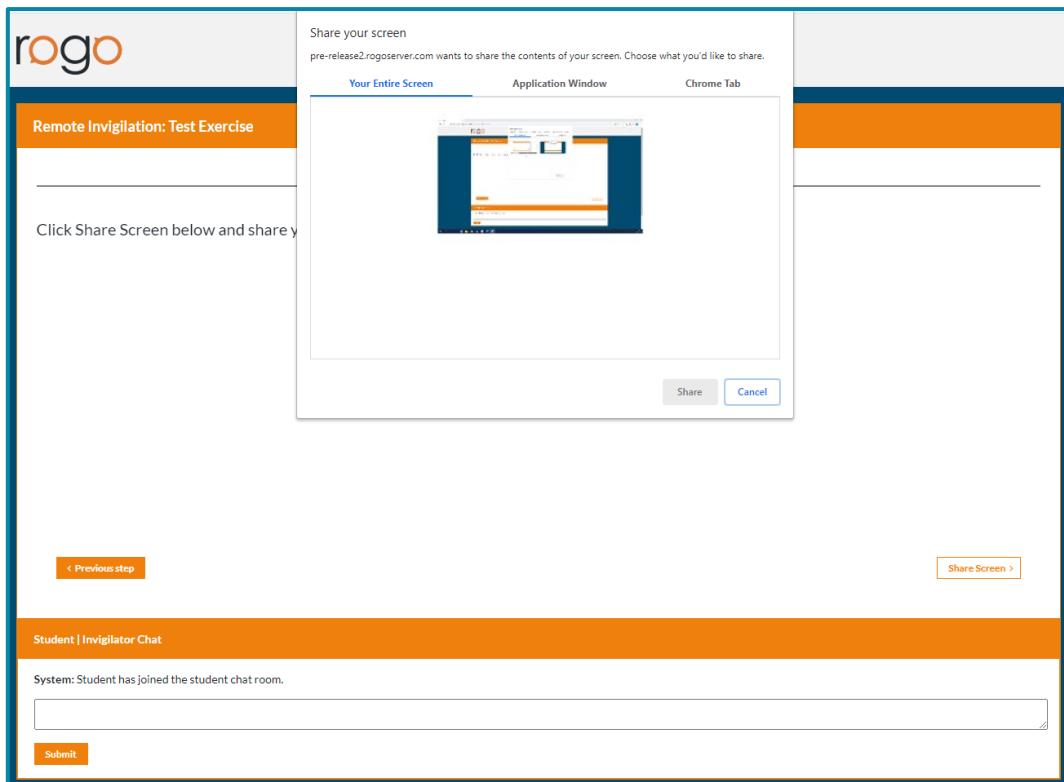
Before we begin please make sure:

You use the toilet

You are alone

Your room is well lit

4. Click on Share Screen and click on the preview of the Your Entire Screen screen in the pop up. Then click on the Share button at the bottom left of the pop up.



Share your screen
pre-release2.rogoserver.com wants to share the contents of your screen. Choose what you'd like to share.

Your Entire Screen Application Window Chrome Tab

Share Screen below and share

Share Cancel

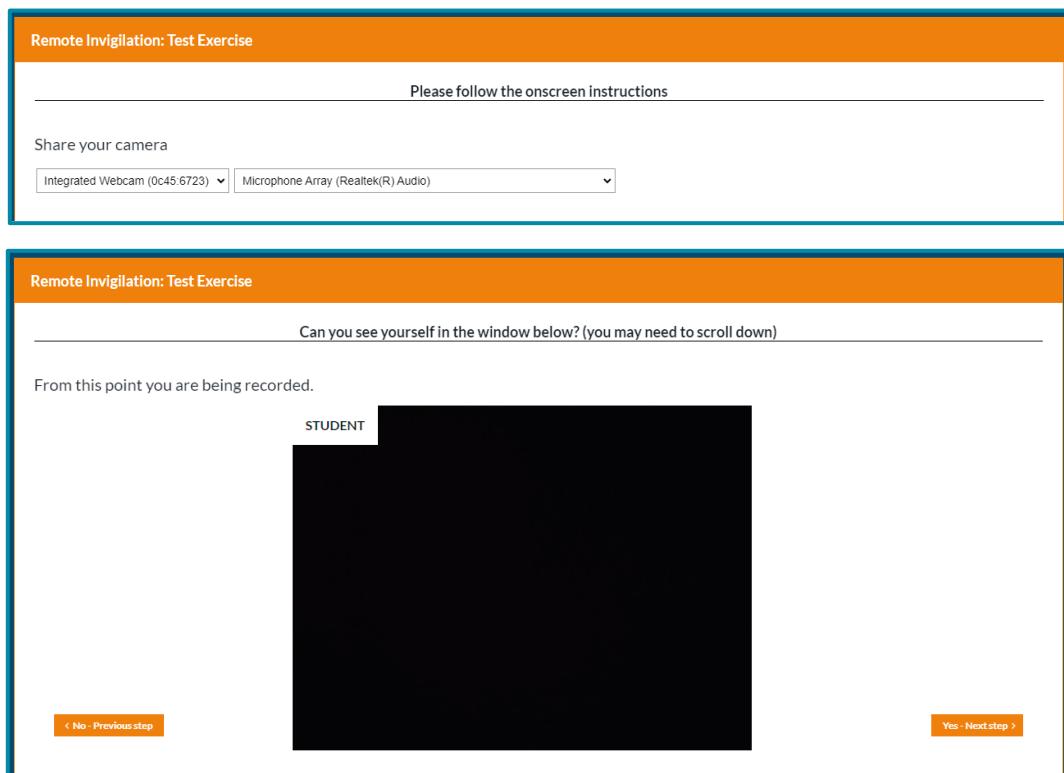
« Previous step Share Screen >

Student | Invigilator Chat

System: Student has joined the student chat room.

Submit

5. Choose the correct camera and microphone to use, once done click on next and ensure that you can see yourself on the next page.



Remote Invigilation: Test Exercise

Please follow the onscreen instructions

Share your camera

Integrated Webcam (0c45:6723) Microphone Array (Realtek(R) Audio)

Remote Invigilation: Test Exercise

Can you see yourself in the window below? (you may need to scroll down)

From this point you are being recorded.

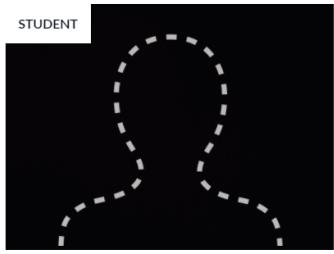
STUDENT

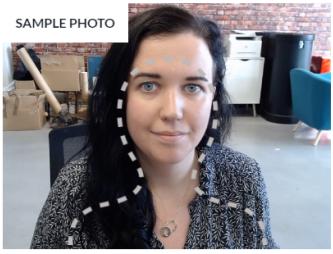
No - Previous step Yes - Next step >

6. Position yourself in the dotted line and click on 'Take Photo', once you have taken a photo you will be able to click on next step.

Remote Invigilation: Test Exercise

Take a photo of yourself

STUDENT 

SAMPLE PHOTO 

[« Previous step](#) [Take Photo](#)

Student | Invigilator Chat

System: Student has joined the student chat room.

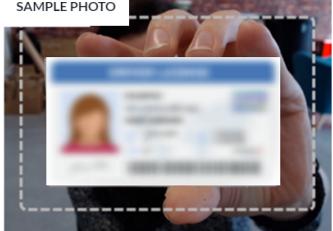
[Submit](#)

7. Take a photo of your ID, ensure that it is not blurry and can be seen clearly before you click on next step.

Remote Invigilation: Test Exercise

Take a photo of your Identity Document

STUDENT 

SAMPLE PHOTO 

[« Previous step](#) [Take Photo](#)

Student | Invigilator Chat

System: Student has joined the student chat room.

[Submit](#)

8. Next you will need to set-up your phone. Scan the QR code using your phone and follow the link.

Remote Invigilation: Test Exercise

Connect your phone



- Open your camera app or QR reader
- Scan the QR code above, and follow the link
- Choose to share your front camera

< Previous step

Student | Invigilator Chat

System: Student has joined the student chat room.

Submit

9. Follow the instructions on screen to complete your environment setup, you will see an example video on each page, once you have completed each step, click on 'Done- Next step'. See the list below of the instructions for each page.

- Computer and keyboard
- Desk and area behind your computer
- Space under your desk and your ceiling
- Four corners of the room
- Your ears to ensure there are no devices plugged in
- Lastly you will need to place your phone beside you for the entire exam

Remote Invigilation: Test Exercise

Environment setup

Use your phone to show your computer and keyboard. See video for demonstration



< Previous step

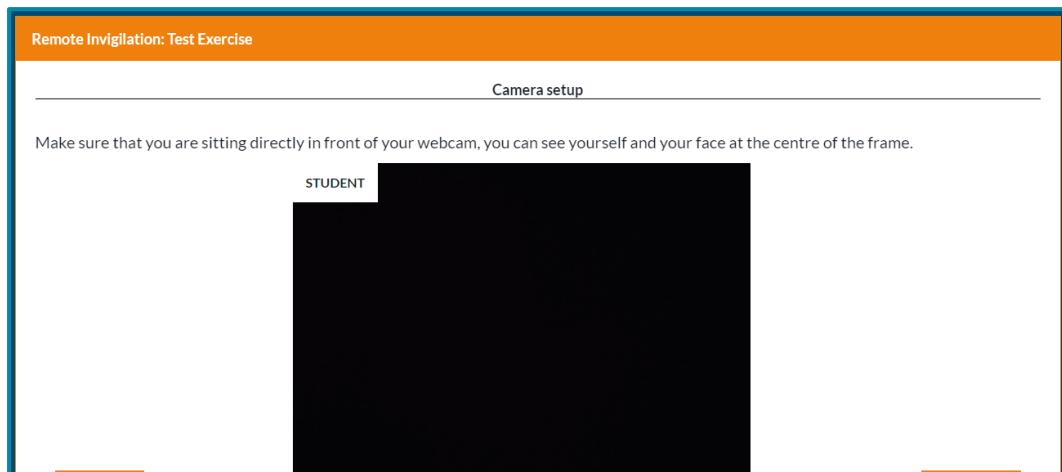
Done- Next step >

Student | Invigilator Chat

System: Student has joined the student chat room.

Submit

10. You will then need to make sure you are seated in front of the camera so that your face is in frame. Once done you will be able to begin your exam.



Remote Invigilation: Test Exercise

Camera setup

Make sure that you are sitting directly in front of your webcam, you can see yourself and your face at the centre of the frame.

STUDENT

< Previous step

Done - Next step >

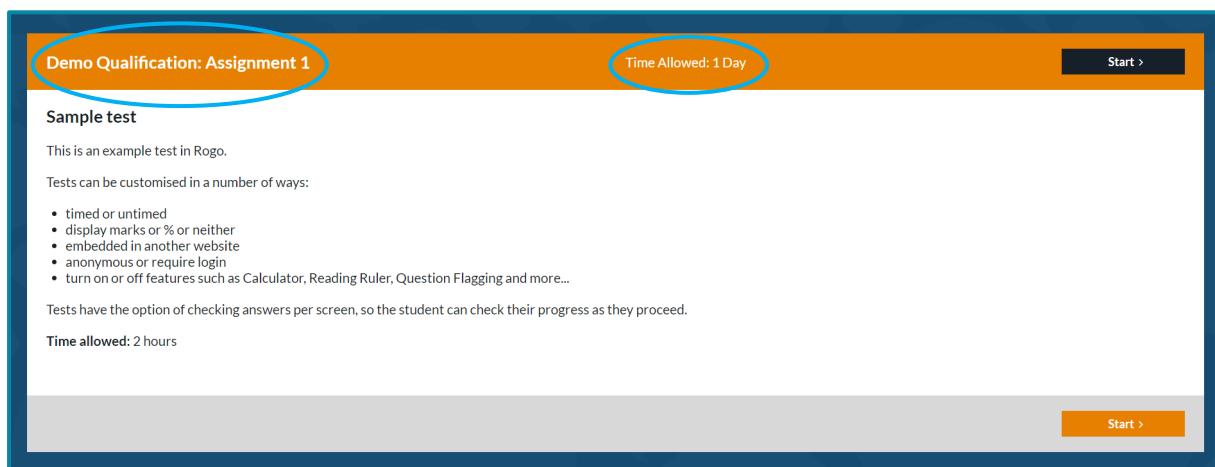
Student | Invigilator Chat

System: Student has joined the student chat room.

Submit

Assessment

1. The start page contains important information about the examination, take time to read it all. Across the top bar is the name of the course and the exercise you are about to take. Next is the time allowed for the exercise, this will count down as you progress through the exercise. In the main body are further details about the exercise, such as instructions on how to answer the questions and if any sections are optional. When you have read and understood the information click Start to begin, this will also start the timer.



Demo Qualification: Assignment 1

Time Allowed: 1 Day

Start >

Sample test

This is an example test in Rogo.

Tests can be customised in a number of ways:

- timed or untimed
- display marks or % or neither
- embedded in another website
- anonymous or require login
- turn on or off features such as Calculator, Reading Ruler, Question Flagging and more...

Tests have the option of checking answers per screen, so the student can check their progress as they proceed.

Time allowed: 2 hours

Start >

2. You will then be able to make your way through your assessment:

The screenshot shows a digital assessment interface with the following elements:

- Question Name:** Task 1 of 7
- Marks for current question:** This section contains 3 Marks
- Time remaining:** Time remaining: 23 hours, 59 minutes
- Content:** Gap fill questions. Text: Gap fill questions can take the form of free entry or drop down, as demonstrated below. Text entry is not case sensitive. You can give gradient scoring to take into account common spelling mistakes or incorrect answers. Fill in the gaps below to complete the sentences. Example: Ankara is the capital of [] and has a population of []. It was declared the capital in [].
- Buttons:** Tables, Calculator, Flag, Navigation, < Back, Next >
- Navigation Table:**

Navigation		
	Marks	Flagged
Task 1 of 7	3 Marks	
Task 2 of 7	8 Marks	
Task 3 of 7	3 Marks	Incomplete
Task 4 of 7	8 Marks	Not seen
Task 5 of 7	30 Marks	Not seen
Task 6 of 7	10 Marks	Not seen
Task 7 of 7	1 Mark	Not seen

Exhibits – these may be images, documents or tables with more information to help you answer

The presentation of questions may differ depending on the exam paper you are sitting. Questions containing a lot of information will have a scroll bar for you to scroll up and down and from side to side. A notepad will be available for you to use to make notes, any notes you make will be visible to the marker but **no** marks will be awarded for any work entered/displayed in the notepad.

If your exam includes optional questions you will be presented with this screen. Select the questions which you wish to answer, the other options will then be crossed out. If you want to change your selection after you have clicked on 'Select this Question' you will be able to click on 'Change selection' and will then be able to choose between the other questions.

The screenshot shows a digital assessment interface with the following elements:

- Section:** Task 1.4
- Buttons:** Finish >, < Select this question
- Content:** Select 2 of 4 questions. Options: Task 1.1 (crossed out), Task 1.2 (selected), Task 1.3 (crossed out), Task 1.4 (selected). Text: A 36 year old woman attends the Emergency Department with epigastric pain and vomiting. Three days before she took an overdose of some tablets and excess alcohol. She does not remember which tablets she took, as she was drunk at the time. She has low mood and has recently been prescribed an anti-depressant by her GP. Investigations: Serum creatinine 190 micromol/L (45-95), Serum total bilirubin 24 µmol/L (<17), Serum aspartate aminotransferase 75 U/L (10-40), Prothrombin time 43 seconds (10-12). Question: Which drug is the most likely cause of these abnormalities?
- Buttons:** Calculator, Note Pad, Flag, Back to Chapter, Navigation, < Back, Finish >

3. Click on Finish when you get to the end of your assessment and are happy with all your answers – this will submit your paper.

Demo Qualification: Assignment 1

Finish: 23 hours, 38 minutes

Finish >

This is the end of the test. Please check through all your answers before you submit your test.

	Marks	Flagged
Task 1 of 7	3 Marks	
Task 2 of 7	8 Marks	
Task 3 of 7	3 Marks	
Task 4 of 7	8 Marks	Incomplete
Task 5 of 7	30 Marks	Incomplete
Task 6 of 7	10 Marks	
Task 7 of 7	1 Mark	

< Back

Finish >