<h1 style="color:red; text-align:center">AIA Remote Invigilation Student Guide 2021</h1>
<p style="color:red; text-align:center">遠程監考考生指引(信息站)</p>

1. Ensure you use Google Chrome as your internet browser in order to access Rogo Remote Invigilation. Click on the link provided over email, you will be able to download the Rogo Kiosk here, if you have already done so, click on Start Exam, and then Open Rogo Kiosk.
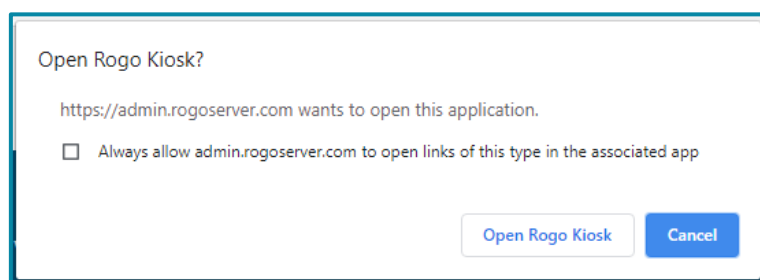
   請您務必使用 Google Chrome 瀏覽器作為瀏覽器，以進入 Rogo 遠程監考。 連結會通過電子郵件提供，您將可以在這裡下載 Rogo 信息站，如果已經下載，請點擊 "開始考試"，然後點擊 "打開 Rogo 信息站"。
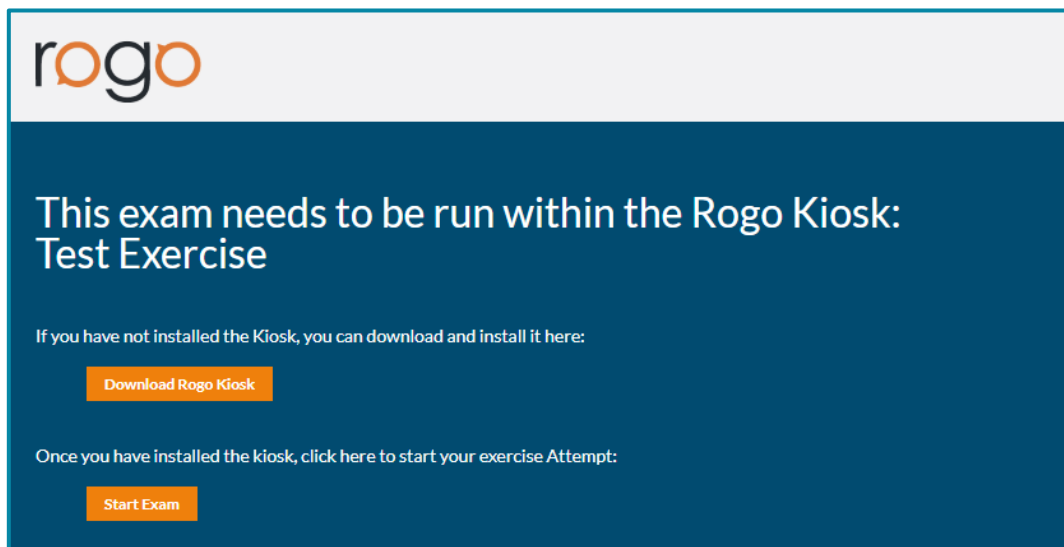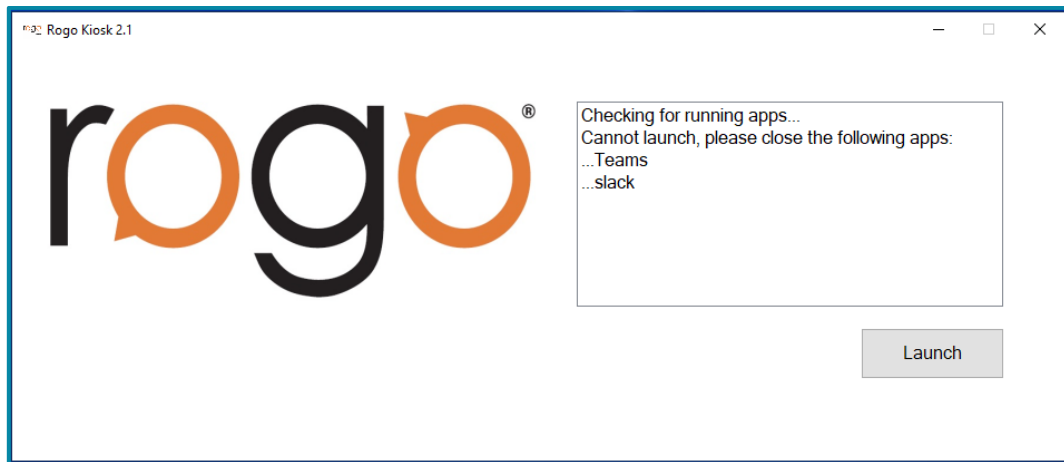

該考試需要在 Rogo 信息站內進行:

如果您尚未安裝信息站，則可以在此處下載並安裝: "Download Rogo Kiosk"

安裝信息站後，點擊此處開始練習: "Start Exam"

2. You will need to close certain apps before the Kiosk can be run, close these completely and quit them and click on Launch.

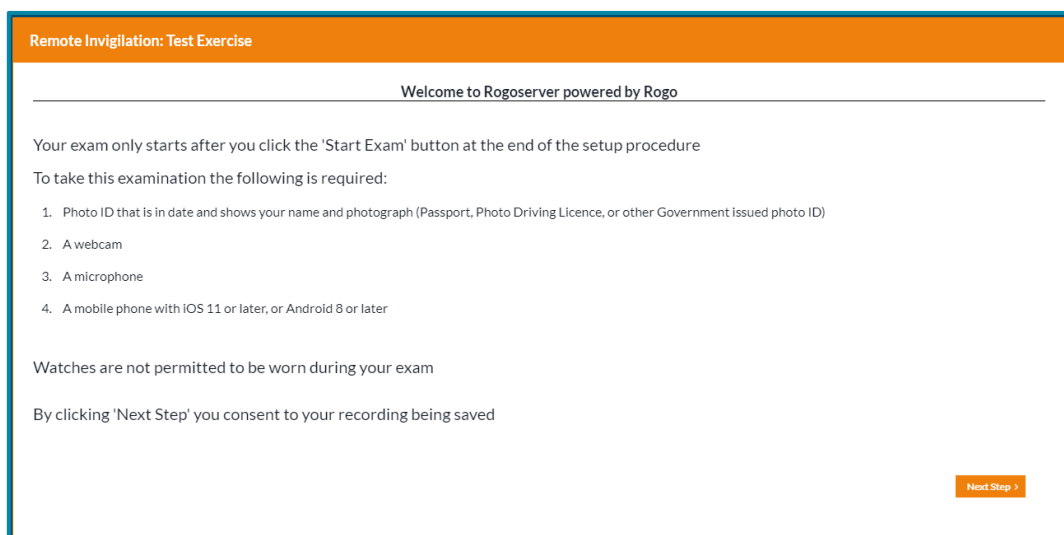您需要先關閉其他應用程序，將其完全關閉並退出，然後才能運行 Kiosk，點擊 "啟動"。

3. If you are facing any technical issues, you can click on the chat button at the bottom of the screen, to talk to the invigilator.

如果您遇到任何技術問題，可以點擊屏幕底部的聊天按鈕，與監考人員交談。

4. Ensure that you have all the necessary equipment that you need, you will see a list of these on the first set-up page

確保您準備所有必要的設備，您將在第一個設置頁面上看到這些設備的列表。
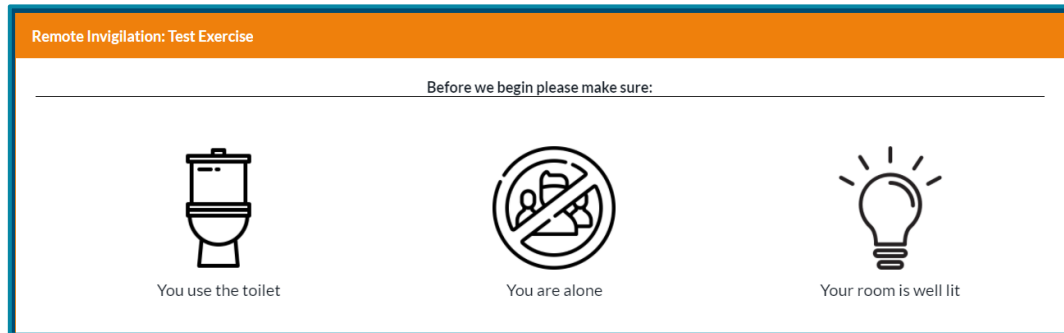

請在設置結束後點擊 "開始考試"，您的考試才開始

參加此考試需要以下物品:

1. 列明日期可顯示您的姓名和照片的身份證件（護照，駕照或其他政府簽發的身份證件）

2. 網絡鏡頭

3. 麥克風

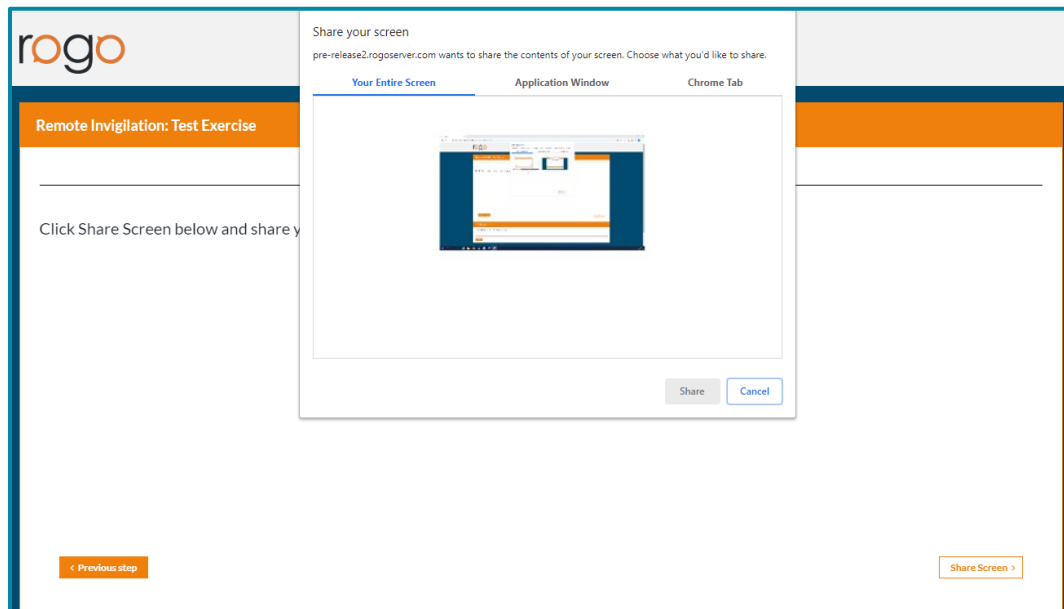4. 具有 iso11 或更高版本，或 android 8 或更高版本的手機

考試期間不允許戴手錶

點擊"下一步"即表示您同意保存錄音

5. Click on Share Screen and click on the preview of the 'Your Entire Screen' in the pop up. Then click on the Share button at the bottom left of the pop up.
   點擊共享屏幕，然後在彈出視窗中點擊"您的整個屏幕"的預覽。 然後點擊彈出視窗左下方的"共享"按鈕。

6. Choose the correct camera and microphone to use, once done click on next and ensure that you can see yourself on the next page.

    選擇要使用的鏡頭和麥克風，完成後點擊下一步，並確保您可以在下一頁看到自己。

7. Position yourself in the dotted line and click on 'Take Photo', once you have taken a photo you will be able to click on next step.

    將自己置於虛線中，然後點擊"拍攝照片"，一旦拍攝完照片，便可以點擊下一步。

8. Take a photo of your ID, ensure that it is not blurry and can be seen clearly before you click on next step.

為您的身份證件拍照,並確保其沒有模糊並且可以清晰看到,然後再點擊下一步。
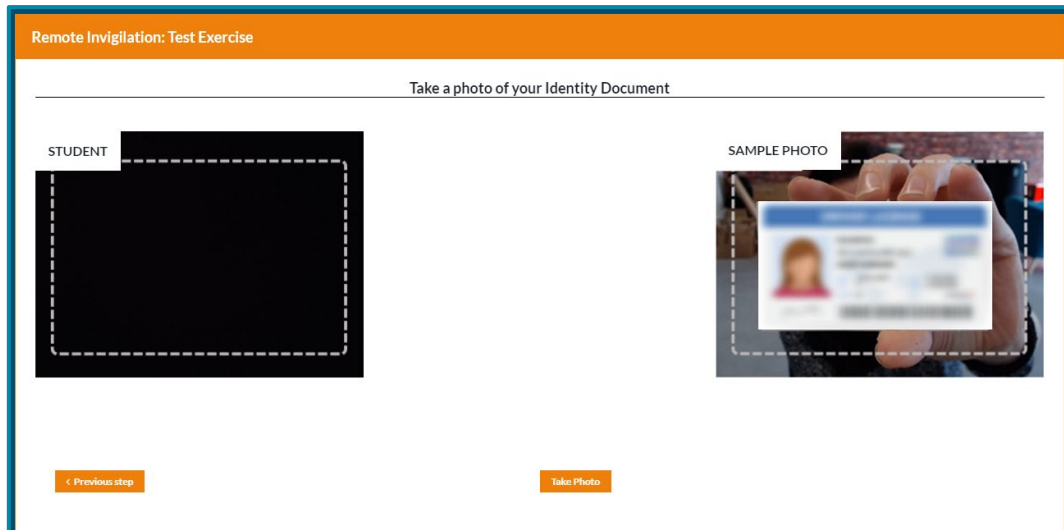
9. If your exam requires it, you will next need to set-up your phone, if not skip to step 11. Scan the QR code using your phone and follow the link.

如果您對考試有疑問,則需要設置手機,如果沒有,請跳至步驟 11。使用手機掃描二維碼,然後點擊鏈接。
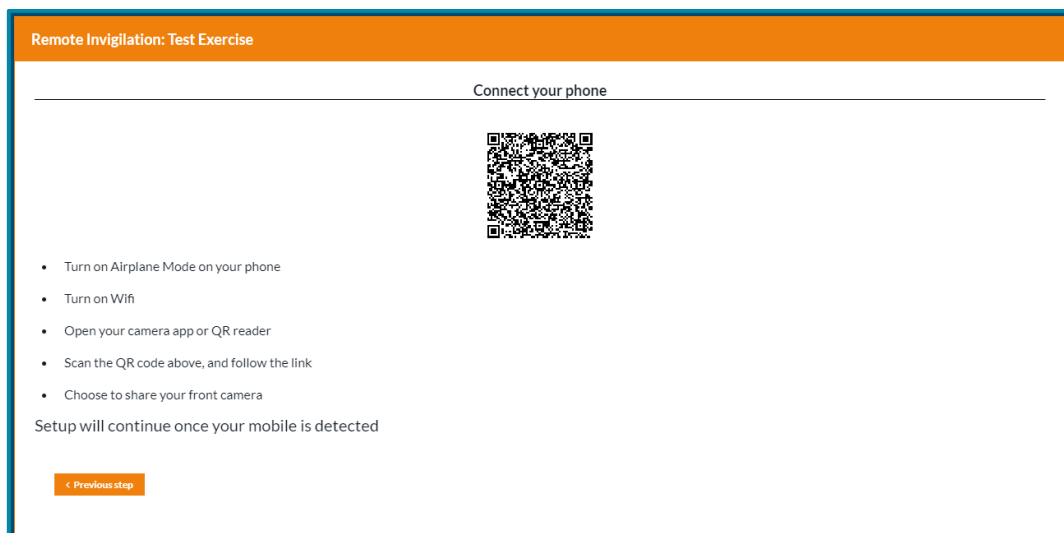
- 在手機上開啟飛行模式
- 開啟 wifi
- 打開相機應用程式或二維碼閱讀器
- 掃描上面的二維碼,然後點擊鏈接
- 選擇分享您的前置攝像頭

一旦檢測到您的手機,設置將繼續

10. Follow the instructions on screen to complete your environment setup, you will see an example video on each page, once you have completed each step, click on 'Done- Next step'. See the list below of the instructions for each page.

- Computer and keyboard
- Desk and area behind your computer
- Space under your desk and your ceiling
- Four corners of the room
- Your ears to ensure there are no devices plugged in
- Lastly you will need to place your phone beside you for the entire exam

按照屏幕上的說明完成環境設置，每個頁面上都會顯示示例視頻，完成每個步驟後，請點擊 "完成-下一步"。 請參閱下面每一頁說明的列表。

•電腦和鍵盤

•電腦後面的桌子和區域

•桌子下的空間和天花板

•房間的四個角落

•耳朵以確保沒有插入任何設備

•最後，在整個考試期間，您需要將手機放在旁邊
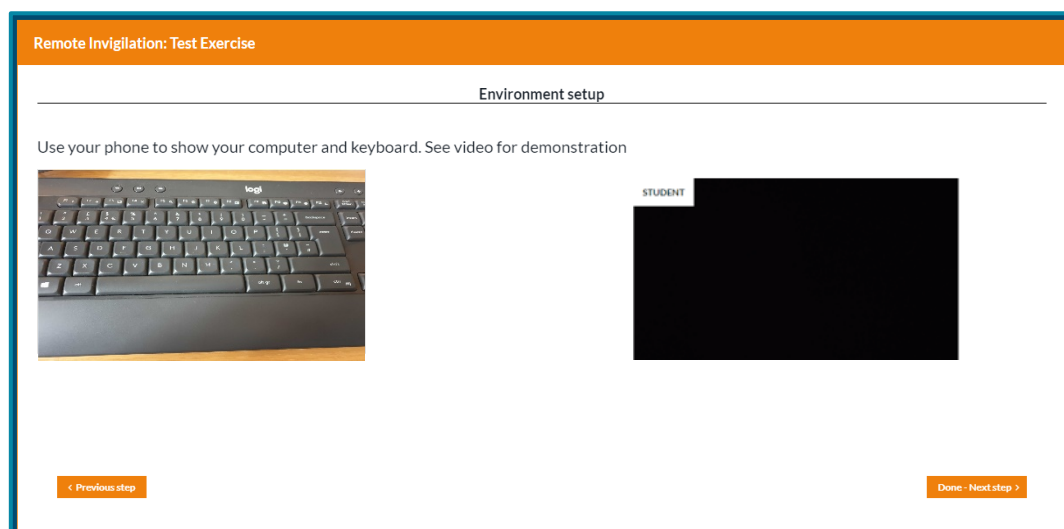
使用手機顯示計算機和鍵盤。 觀看視頻進行演示

11. You will then need to make sure you are seated in front of the camera so that your face is in frame. Once done you will be able to begin your exam.

然後，您需要確保您坐在鏡頭前面，以使您的臉在框內。 完成後，您將可以開始考試。
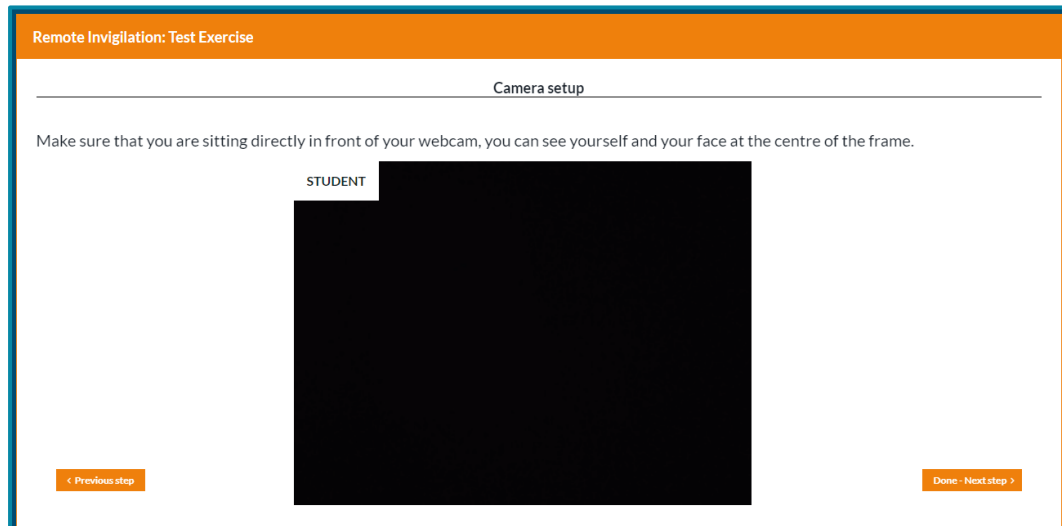
確保您正坐在鏡頭的正前方，可以看到自己和臉部位於框架中央

12. Wait for the invigilator to enter the room, when they have you will be able to move on.

等待監考人員進入房間，等他們到了之後您便可以繼續。

監考人員很快就會開始看您的房間。 請耐心等待

Setup is complete

Press continue to start the exam

‹ Previous step   Continue ›
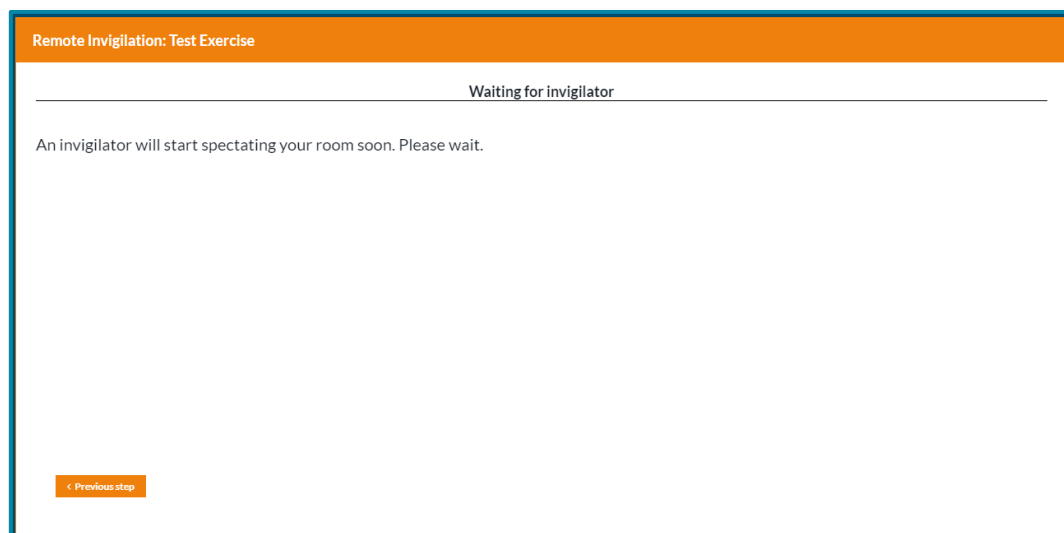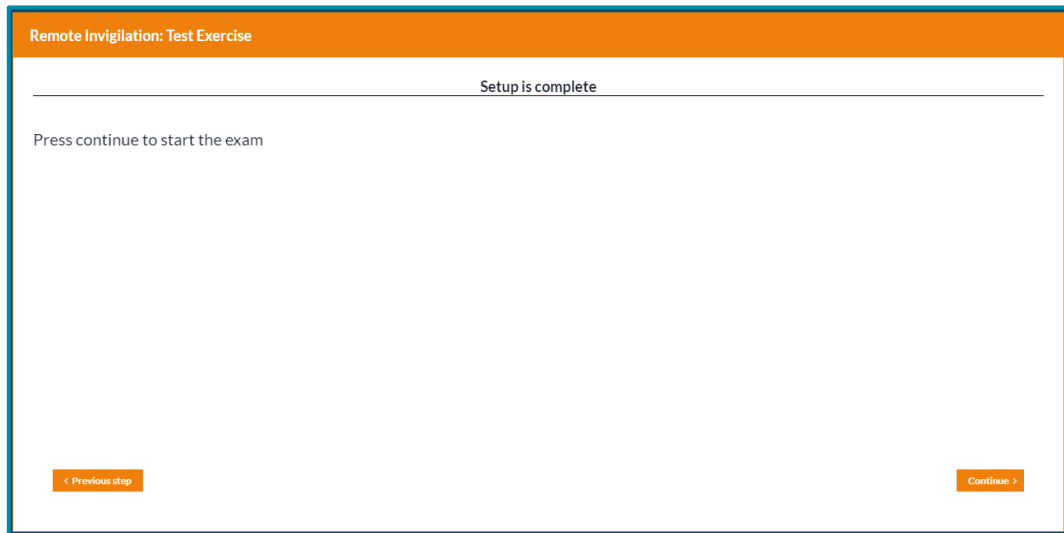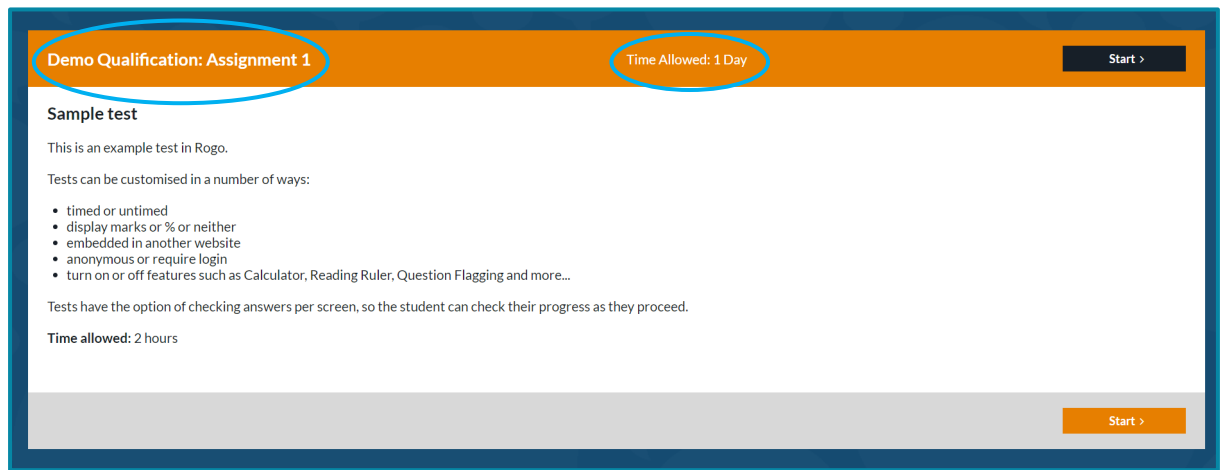
按繼續開始考試

Assessment 評定

1. The start page contains important information about the examination, take time to read it all. Across the top bar is the name of the course and the exercise you are about to take. Next is the time allowed for the exercise, this will count down as you progress through the exercise. In the main body are further details about the exercise, such as instructions on how to answer the questions and if any sections are optional. When you have read and understood the information click Start to begin, this will also start the timer.

   在首頁含有關考試的重要信息，請花一些時間閱讀所有內容。 頂部欄上方是您要參加的課程和練習的名稱。然後是練習所允許的時間，當您練習時，該時間將倒數計時。 主要內容包含有關練習的更多詳細信息，例如有關如何回答問題以及是否有任何可選部分的說明。 閱讀並理解該信息後，請點擊 "Start" 開始，這也將啟動計時器。

Sample test

This is an example test in Rogo.

Tests can be customised in a number of ways:

- timed or untimed
- display marks or % or neither
- embedded in another website
- anonymous or require login
- turn on or off features such as Calculator, Reading Ruler, Question Flagging and more...

Tests have the option of checking answers per screen, so the student can check their progress as they proceed.

Time allowed: 2 hours

Start ›

演示資格：作業 1

模擬測驗

這是 rogo 中的示例測試

可以通過多種方式自定測試方法：

-定時或不定時

-顯示標記或％或都不顯示

-嵌入另一個網站

-匿名或需要登錄

-打開或關閉計算機，閱讀標尺，問題標記或更多功能...

測試可以選擇按每個屏幕檢查答案，因此學生可以在進行過程中檢查進度。

允許時間：2 小時

2. You will then be able to make your way through your assessment:

然後，您將可以通過評估：

Question Name   Marks for current question   Time remaining

Task 1 of 7   This section contains **3 Marks**   Time remaining: 23 hours, 59 minutes   Next ›

Gap fill questions

Gap fill questions can take the form of free entry or drop down, as demonstrated below.

Text entry is not case sensitive. You can give gradient scoring to take into account common spelling mistakes or incorrect answers.

Fill in the gaps below to complete the sentences.

Ankara is the capital of [____] and has a population of [____ ▼] . It was declared the capital in [____]

Flag questions so you know to come back to them later

Tables

Calculator | ⚑ Flag | Navigation | ‹ Back | Next ›

Navigation buttons

Navigation	Marks	Flagged
Task 1 of 7	3 Marks	
Task 2 of 7	8 Marks	
Task 3 of 7	3 Marks	Incomplete
Task 4 of 7	8 Marks	Not seen
Task 5 of 7	30 Marks	Not seen
Task 6 of 7	10 Marks	Not seen
Task 7 of 7	1 Mark	Not seen

Exhibits – these may be images, documents or tables with more information to help you answer

3. If your exam includes optional questions you will be presented with this screen, Select the questions which you wish to answer, the other options will then be crossed out. If you want to change your selection after you have clicked on 'Select this Question' you will be able to click on 'Change selection' and will then be able to choose between the other questions.

如果您的考試包括選擇性問題，將顯示此屏幕，選擇您要回答的問題，其他選項將被劃掉。 如果您要在點擊"選擇此問題"後更改選擇，則可以點擊"更改選擇"，然後可以在其他問題之間進行選擇。

4. Click on Finish when you get to the end of your assessment and are happy with all your answers – this will submit your paper.

測試結束時，點擊完成，並對所有答案感到滿意–便可提交您的考卷。

Do not click Finish until you have completed all your answers.